

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – April 4, 2019

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Members present were: Jeromy Geiger, Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Walter Michael.

2. AGENDA/MINUTES

2.1 Approve the Agenda for April 4, 2019

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Agenda for April 4, 2019, with a correction on Item #7.3 that the next meeting date will be May 2, 2019 instead of May 3, 2018.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2.2 Approve the Minutes of the Regular Meeting of March 7, 2019.

Mr. Ward moved, seconded by Mrs. Taylor to approve the Minutes of the Regular Meeting of March 7, 2019.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

3. PUBLIC COMMENTS – Daniel Hartrum, WHS Wrestling Coach, requested the board assist in the purchase of a new wrestling mat which costs \$15,000. The old one has exposed foam and is hard to clean. WHS Boosters is going to put in \$7,500.00 and Mr. Hartrum is requesting the district pay for the balance.

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)**

WUTA – No Report

CSEA – Kathleen Morrison, CSEA President, introduced herself and shared that she is looking forward to working with the district. She also shared that CSEA will be giving out two \$500 scholarships to Willows High School seniors this year.

4.2 **Associated Student Body Report – Bucky Squier reported:**

- 2019/20 ASB Elections have begun. Packets have been distributed and are due April 5, 2019. Candidate interviews will be April 8-12, 2019.
- Mr. Honker will be held on May 23, 2019.
- Working on putting together a Powder Puff game at the end of May and are considering playing against Orland.

4.3 **Principals**

MES – No Report

WIS – No Report

WHS – Mr. Johnstone reported:

- Spring sports has had numerous challenges due to the weather. Many sporting events have been canceled due to weather. Tennis team is undefeated, and track is doing great. Baseball and softball have had many cancellations because of weather. Golf is a small team but is pushing forward with over 6 matches this season.
- Eloise Lengyel and Jen Carriere have been trained on Get More Math (GMM) for Integrated Math I and II. This is a supplemental program that is being piloted for the remainder of this year and all of next year for free in an effort to improve math understanding and scores. WIS has already piloted the program and is happy with it.

- Mrs. Gerstenberger attended the newly approved California standards in arts workshop and has shared information with the staff.
- Course requests have been collected and will now be entered into Aeries in order to work on the master schedule.
- Freshman Orientation was held on March 27, 2019 and was very well attended by parents.
- ASB Election process for 2019/20 has begun. Caleb Fleming will be assuming the ASB Advisor role for next year and is currently working with Mrs. Ovitz for a smooth transition.
- WHS staff attended a Human Trafficking training on April 3, 2019, and they reported that they were shocked at the number of cases in this area.
- WHS will be starting up an E-Sports club next year, with Daniel Zintzun as the advisor. E-Sports is organized, competitive video gaming, and WHS will be part of the Northern California E-Sports League. This will open up an avenue for students who don't play after school sports.
- WHS Drama Class play will be held on April 5th and 6th at 7:00 p.m.
- WHS Prom is April 13, 2019, at Southridge Estates in Sutter.
- CAASPP testing will begin April 8, 2019, go through April 19, 2019.

WCHS – Dr. Geivett reported:

- Enrollment is 19 students comprised of mostly sophomores and juniors.
- Lost a few students to Adult Ed who turned 18, so there will only be one graduate this year.
- Open House is Tuesday, April 30, 2019, at 6:30 p.m.

4.4 Director of Business Services – Debbie Costello reported:

- Attended a Federal Compliance workshop in Woodland where they presented information on the new ESSA rules and guidelines.
- Budget Updates:
 - There have been no significant news recently out of Sacramento on the 2019/20 budget progress.
 - Currently meeting with site administrators, reviewing current year allocations and balances as well as planning for anticipated needs for 2019/20; enrollment projections, staffing needs, materials and supplies, facility and equipment needs.
 - Almost finished with implementing Position Control in the financial system which will enhance budget processes and make budget development, updates, and forecasting much more efficient.
- J13-A waiver request for the school closure days in November due to the Camp Fire has been approved. This will ensure that the P-2 attendance reports can be submitted inclusive of those closure days, without make-up days, and will receive the full entitlement of LCFF funding for the 2018/19 school year.

4.5 Director of State and Federal Programs – Dr. Geivett reported for Ellen Hamilton:

- Thank you to those Board members who attended the LCAP Stakeholders meeting on March 19, 2019. Went over specific information related to the LCAP and District related information from the Dashboard. Three goals discussed were:
 - Student Learning
 - Quality Classroom Instruction and College/Career Readiness
 - Climate of Connectedness to School – graduation, attendance, suspension rates, and community engagement.

4.6 Superintendent – Dr. Geivett reported:

- The interview committee for the MES Principal's position will be interviewing 5 or 6 candidates on April 5, 2019. There were 25 applicants for the position.
- Still need to hire for the MES Counselor and few teacher openings which should happen within the next few weeks.
- Finishing up the last items on the WHS Bond project.
- Met with Ki-Won Rhew regarding the Korean Air Museum that has been planned to be built at the airport. The construction would potentially include the area containing the Ag barns, so District concerns in relation to this were shared.
- Attended the Glenn County STEM Expo, and the students had a good showing.
- Attended the Small School District's Association (SSDA) Conference and heard many great speakers and went to some great sessions.
- Music Boosters will be holding two fundraisers:
 - April 17, 2019 – Round Table fundraiser and bake sale
 - May 11, 2019 – Lamb Derby Run

4.7 Board of Education Members

Mr. Ward reported:

- Attended the LCAP meeting on March 19, 2019.
- Compliment maintenance and facilities staff. Schools are looking good.

Mrs. Knight reported: No report

Mr. Parisio reported:

- Thank you to WHS for changing the ASB election process.
- Will be chaperoning the prom on April 13, 2019. Approximately 187 students will be attending.
- Spring sports are going. Some challenges due to the weather.
- Work has been done on the Ag Barn and it is looking good.

Mrs. Taylor reported:

- Attended the LCAP meeting on March 19, 2019.
- Attended the Chico State Band Review, and the bands did a great job. With only half of the WHS band members in attendance, they still scored a superior rating.
- Attended the FFA Superior Region meeting where several students received their state FFA degrees.
- Will be chaperoning the prom on April 13, 2019.
- Enjoying watching the JV Baseball team.

Mr. Geiger reported:

- Mr. Geiger introduced Walter Michael who is the Willows representative on the Glenn County Office of Education's Board.

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Glenn County Fish & Game Commission in the amount of \$2,000.00 for River Jim.
2. Accept donation from Monday Afternoon Club in the amount of \$5,000.00 for the WHS Baseball Teams.
3. Approve the disposal of damaged and obsolete library books at WIS.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Student #18-19-48 to attend school in the Willows Unified School District for the 2018/19 school year.
2. Approve Interdistrict Request for Student #18-19-51 to attend school in another district for the 2018/19 school year.
3. Approve Interdistrict Requests for Students #19-20-1 through #19-20-3 to attend school in the Willows Unified School District for the 2019/20 school year.
4. Approve Interdistrict Requests for Students #19-20-4 through #19-20-5 to attend school in another district for the 2019/20 school year.

C. HUMAN RESOURCES

1. Approve employment of Kishi Smith, WIS Instructional Aide I (3.9 hrs/day), effective March 11, 2019.
2. Approve employment of Jamie Hashman, WIS Yard Duty Supervisor/Crossing Guard (2 hrs/day), effective March 27, 2019.
3. Approve employment of Lilianna Hernandez, Cafeteria Helper II (6.75 hrs/day), effective April 1, 2019.
4. Approve employment of Sarah MacDonald, Cafeteria Helper II (3.9 hrs/day), effective April 1, 2019.
5. Approve employment of Angela Kohler, Passenger Van Driver (3.5 hrs/day), effective April 1, 2019.
6. Approve employment of Dianna Abold (7 days), Amy Steele (7 days), and Julio Garcia (6 days) as the WHS Summer School Distance Learning teachers, effective June 11, 2019.
7. Approve resignation of Tracy Whitney, MES Yard Duty Supervisor/Crossing Guard, effective April 8, 2019.
8. Approve the updated Classified Substitute List.
9. Approve Jimmy O'Reilly as a Volunteer Baseball & Softball Coach for the 2018-19 school year.

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 3/6/19 through 3/27/19.

Mrs. Taylor moved, seconded by Mrs. Knight to approve the Consent Calendar.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1312.3	Uniform Complaint Procedures
BP 3100	Budget
BP 3260	Fees and Charges
BP 3515.4	Recovery for Property Loss or Damage
BP 4030	Nondiscrimination in Employment
BP 5117	Interdistrict Attendance
BP 5127	Graduation Ceremonies and Activities
BB 9323.2	Actions by the Board

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

Information only – no action was taken.

2. **(Action)** Approve Change Order for McCuen Construction, Inc.
 Mr. Geiger moved, seconded by Mrs. Knight to approve the Change Order for McCuen Construction, Inc.
AYES: Knight, Taylor, and Ward
NOES: Geiger and Parisio
MOTION PASSED: 3-2
3. **(Action)** Accept selection committee’s recommendations for the 2019 Glenn County Educator’s Hall of Fame Award recipients. (Mrs. Knight & Mr. Parisio) Mrs. Knight and Mr. Parisio announced the committee’s recommendation for this year’s recipients who are Kathy Potts and Cheryl Davis.
 Mr. Geiger moved, seconded by Mrs. Taylor to accept the committee’s recommendation of Kathy Potts and Cheryl Davis as the 2019 Glenn County Educators’ Hall of Fame Award recipients for WUSD.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
4. **(Information/Discussion)** Williams Uniform Complaints Quarterly Report. (There were no complaints)
 Information only –no action taken.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve Certificated/Student Calendar with Collaboration Days for the 2019/20 School Year.
 Mrs. Knight moved, seconded by Mr. Geiger to approve the Certificated/Student Calendar with Collaboration Days for the 2019/20 school year.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

C. HUMAN RESOURCES

D. BUSINESS SERVICES

1. **(Discussion/Possible Action)** WHS Athletic Equipment Safety. Tim Drury, WHS Athletic Director, and Manuel Rakestraw, WHS Varsity Football Coach, requested that the board consider purchasing or leasing helmets for the WHS football teams to ensure all players have the same and safe helmets. They also discussed shoulder pads and safety equipment for other sports. After discussion, the board asked for Mr. Drury to bring back information on the cost for shoulder pads as well as the equipment needs of other sports and the costs associated with them.
 Mrs. Taylor moved, seconded by Mrs. Knight to lease 60 football helmets for the 2019/20 football season.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

Mr. Geiger asked Mr. Hartrum for more information on the purchase of a new mat for the WHS Wrestling program. He shared that the old mat had exposed foam which was hard to disinfect.

Mrs. Knight moved, seconded by Mrs. Taylor to approve the purchase of a new wrestling mat for WHS costing approximately \$15,000, with the understanding that the WHS Boosters organization would donate \$7,500 for the purchase.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

7. **ANNOUNCEMENTS**

7.1 The following are the dates and times for Open House at the different school sites:

Thursday, April 18, 2019 at 5:30 p.m.	Willows Intermediate School
Tuesday, April 30, 2019 at 6:00 p.m.	Willows Community High School
Wednesday, May 8, 2019 at 5:30 p.m.	Willows High School
Thursday, May 23, 2019 at 5:30 p.m.	Murdock Elementary School

7.2 There will be a district-wide break from April 22-26, 2019.

7.3 The next Regular Board Meeting will be held on ~~May 3, 2018~~ May 2, 2019, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:44 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:54 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.

9.2 Pursuant to Government Code §54957: Public Employee Discipline/Dismissal/Release: 1 certificated employee

9.3 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session.

At 9:18 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 9.1: Update given to the Board.

Item 9.2: Direction given to the Superintendent.

Item 9.3: Board voted to approve the settlement agreement and direction given to the Superintendent.

11. **ADJOURNMENT**

Meeting was adjourned at 9:19 p.m.